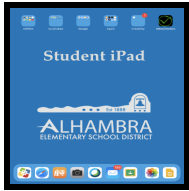
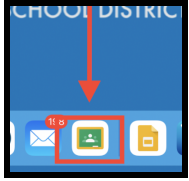
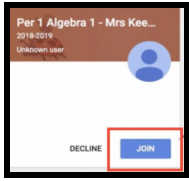

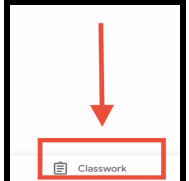
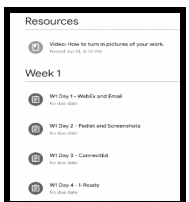
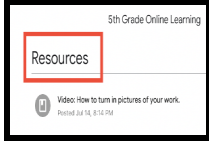
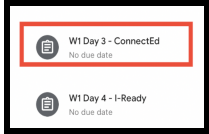
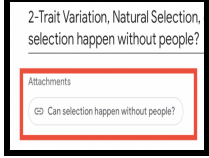
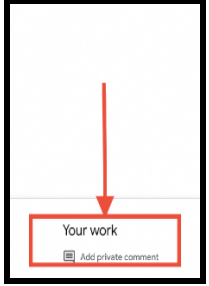




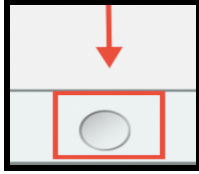



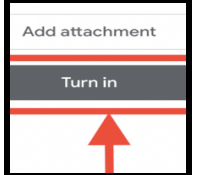
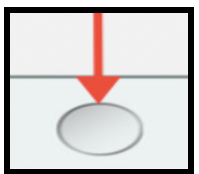


**Using Google Classroom
Student Guide**

Welcome students! This guide will teach you how to find and use Google classroom, where to find your work, and learn how to turn in your finished work to your teacher.

STEP	PICTURE
<p style="text-align: center;">Step 1</p> <p style="text-align: center;">The first thing you will see when you login to your iPad is the homescreen.</p>	
<p style="text-align: center;">Step 2</p> <p style="text-align: center;">To open Google Classroom, you will need to touch the green Google Classroom icon at the bottom of the screen.</p>	
<p style="text-align: center;">Step 3</p> <p style="text-align: center;">The first time you open Google Classroom, you need to touch the blue "join" button for each class you see.</p>	
<p style="text-align: center;">Step 4</p> <p style="text-align: center;">When you first open one of your classes you will see the Stream page. The Stream page is where you will see announcements from your teacher. You know you are on the Stream page because the word "stream" is bold or dark at the bottom of your screen.</p>	
<p style="text-align: center;">Step 5</p> <p style="text-align: center;">To find your work, you will touch classwork at the bottom of your screen.</p>	
<p style="text-align: center;">Step 6</p> <p style="text-align: center;">This is an example of what the Classwork page will look like.</p>	

<p style="text-align: center;">Step 7</p> <p>At the top of the Classwork page, you will see a Resources spot. The resources spot is where your teacher has placed items that will help you understand what you are learning in the class.</p>	
<p style="text-align: center;">Step 8</p> <p>You find your classwork below the Resources spot. To open an assignment click the title to begin your work.</p>	
<p style="text-align: center;">Step 9</p> <p>Sometimes you will see directions or pages your teacher wants you to open. You open them by touching on their name.</p>	
<p style="text-align: center;">Step 10</p> <p>Sometimes you have work you need to finish and turn in. When you touch the name of this work, you will see the words “your work” at the bottom of the screen. The words “your work” let you know that you will need to finish it and turn it in to the teacher.</p>	
<p style="text-align: center;">Step 11</p> <p>You will touch the spot where you see your name and the name of the assignment.</p>	
<p style="text-align: center;">Step 12</p> <p>The assignment will then open.</p>	
<p style="text-align: center;">Step 13</p> <p>For you to start working on the assignment, you will need to touch the box with the arrow in the top right corner of your screen.</p>	
<p style="text-align: center;">Step 14</p> <p>You will now be able to work on your assignment . On this assignment you can see that it tells the student to “Tap here twice to type”. Be sure to follow your teacher’s instructions when doing your work.</p>	

<p style="text-align: center;">Step 15</p> <p style="text-align: center;">When you are done with your assignment, you will touch the home button on your iPad. Don't worry, your work won't disappear!</p>	
<p style="text-align: center;">Step 16</p> <p style="text-align: center;">After that, you will touch the green Google Classroom square at the bottom of your screen.</p>	
<p style="text-align: center;">Step 17</p> <p style="text-align: center;">When you touch the Google Classroom square, you will see your work.</p>	
<p style="text-align: center;">Step 18</p> <p style="text-align: center;">To turn in your work, click the X in the top left corner of your screen. Don't worry, your work won't disappear!</p>	
<p style="text-align: center;">Step 19</p> <p style="text-align: center;">Next, you will see a box in color that says "Turn In". Touch this box to turn in your work to your teacher.</p>	
<p style="text-align: center;">Step 20</p> <p style="text-align: center;">When you are done working in Google Classroom, push the home button on your iPad.</p>	
<p style="text-align: center;">Step 21</p> <p style="text-align: center;">At any time you can touch the green Google Classroom square on your screen to go back to your classes. If you still need help be sure to ask your teacher when you see them next.</p>	